



Board Member Overview: Duties & Commitments

RESPONSIBILITIES

A Director of Seattle King County REALTORS® establishes policies and priorities based upon the Association's mission and vision. A Director is elected to act on behalf of the members, works to ensure the financial stability and growth of the Association and works to promote the real estate industry generally throughout King and Kittitas Counties and the Puget Sound region.

COMMITMENT

- A Director's term of office is generally 2 years, depending on the position (see position description)
- Attends 6 required Board meetings per year at the SKCR Bellevue office (3 hours each)
- Reads the Board meeting agenda and supporting materials prior to each Board meeting
- Serves on one of SKCR's committees/subcommittees during term in office. (quarterly)
- Attends the following additional meetings/events: Housing Issues Briefing (1/2 day in June); SKCR Leadership Retreat (one-day fall event); Awards & Installation Banquet (evening event held end-of-year). In addition, Directors are also encouraged to attend the First Citizen's Award Event (optional)
- Directors are encouraged to invest at least \$100.00 each year to the Realtor PAC (RPAC)
- Directors receive periodic emails and texts from SKCR which may contain briefings, memos and correspondence. All Directors are required to possess the capacity and technology to receive and respond to electronic communications
- Total time commitment is approximately 2-4 hours a month

ATTRIBUTES OF A GOOD BOARD MEMBER

- A successful, stable real estate career
- Commitment and desire to improve the real estate industry in the Puget Sound region
- Commitment to support the work of the REALTOR® organization
- The qualities of high integrity, industry knowledge, expertise, and experience
- Team-focused, with an ability to leave personal agendas and biases off the table
- Excellent communication and business management skills
- Knowledge of strategic and business planning techniques
- Willingness to act as a conduit between the members and SKCR leadership
- Creativity, enthusiasm and a desire to take a proactive role in the future of your profession

EXPENSE REIMBURSEMENT

Directors serve at their own expense and are expected to assume the cost of attendance to special events, such as the Awards & Installation banquet. SKCR Officers receive a stipend and/or expense reimbursement as approved annually in the association budget.