

## DOL Renewal Notices are Changing! What you need to know...

### What is happening?

The Department of Licensing (DOL) is changing their method for notifying customers when they're eligible to renew their license.

- The renewal reminder DOL sends will no longer include a form to fill out and mail back.
- The new reminder directs customers to our new online system to see the amount owed and complete their renewal.
- Renewing online is the quickest way for customers to get their license renewed.

Your renewal reminder will be sent through U.S. mail if DOL does not have a current email address on file.

### Why is this happening?

Email allows us to send you multiple renewal reminders.

- Renewing online is the quickest way for customers to get their license renewed.
- You have the ability to print your license from your personal computer.
- Renewing online offers more electronic services to DOL customers with more options to pay.

### Who will this impact?

Any individual and/or business that is required to have a license issued through the DOL.

### What does this mean to you?

Customers will be sent a reminder that it's time to renew. Your renewal reminder will include the date and links to renew online. You will need to log into your online account at [www.dol.wa.gov](http://www.dol.wa.gov) to complete and pay for your renewal.

- Your new renewal notice is for your records only and will not need to be returned to our office. After you renew, most professions will be able to self-print your license and receipt for your records.
- Multiple payment options are available.
- Please make sure to update your contact information when you renew online.

### When is this happening?

Customers without an email address on file will receive a mailed letter 60 days from license expiration. Email renewal notices will be sent 60, 30, and 7 days out from expiration date.

**If you have any questions or comments, please contact the program at 360-664-6500.**